

coursing.eu

QuickStart Guide 4 regular Users

Start

Register & Login

You have to register and login to add data to coursing.eu. Register here:

<http://www.coursing.eu/index.php?page=userregister>

you will receive an email with a confirmation link. After verifying the link login here:

<http://www.coursing.eu/index.php?page=login>



Help

Take a look at the page please before you send an email to the administration. Here you can find the FAQ-Page:

<http://www.coursing.eu/index.php?page=faq>

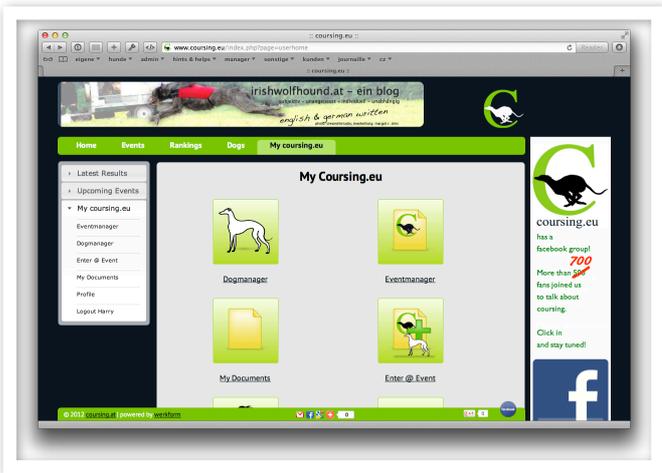
There are also some Screencasts which illustrate basic functions:

<http://www.coursing.eu/index.php?page=videos>

Basics

Data are organised in 2 basic structures:

- First there are the **dogs**. Each dog's dataset contains it's personal data and the link to it's results. Each user is allowed to manipulate all the dogs data. So we hope to get complete datasets as possible from all european coursing dogs.



- The 2nd main structure is the events. All important informations like dates, places and the participations are collected here.

The usual way to work with coursing.eu is to manipulate an event by adding races. Within this races you *select the dogs from the dogs data base*.

To do this you find 2 tools: the **dogmanager** and the **eventmanager**.

Let's start:

Finding the event you need

By clicking the eventmanager-button you get a screen like this.

Note: Always *search the event before you enter a new event!*

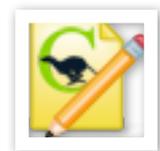
Click the **search event** button and fill some data in the mask. Always a good idea is looking after year and nation!

By clicking the search-button you get a list with results. Now find the row with the event you need.

Only if you don't find the event select the menu-point „My coursing.eu“ -> „Eventmanager“ and then click the **add event** button.

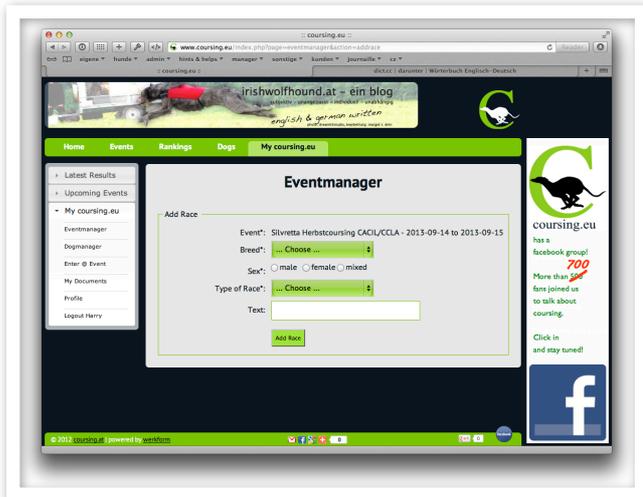
You will be asked to complete a form with some obligatory informations (marked with *). Finish by clicking **add event**, now the event can be manipulated.

Click the icon with the pencil on it. You will see a page with a mask above to manipulate the event itself and below the area called **Races**.



To add a new race click the button with the **green +** and the dog which you see on the left.





In this mask type of race has to be defined.

Choose

- Breed
- Sex
- Type of Race

You can add also a text-line (e.g. Senior-Class) which is usefull if you need to distinguish between different races from one breed.

After adding you will find a line below **Races** looking like this:

Greyhound	mix	club	Only 4 shots					
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If you need to delete the race click the left icon with the red cross. To manipulate the race itself (e.g. change from female to mix oder change from international to national) click the pencil.

To take a view at the race data click the blue „i“.

To add dogs to the race you can choose between 2 functions: **add more dogs** or **add single dog** to the race.



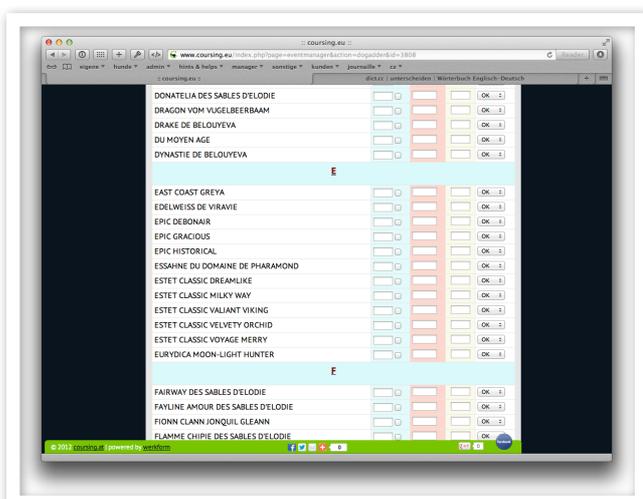
If you add results in breeds with a large number of dogs like whippet or at mixed races it's often faster to choose the single dog-option. (in the case of large lists).

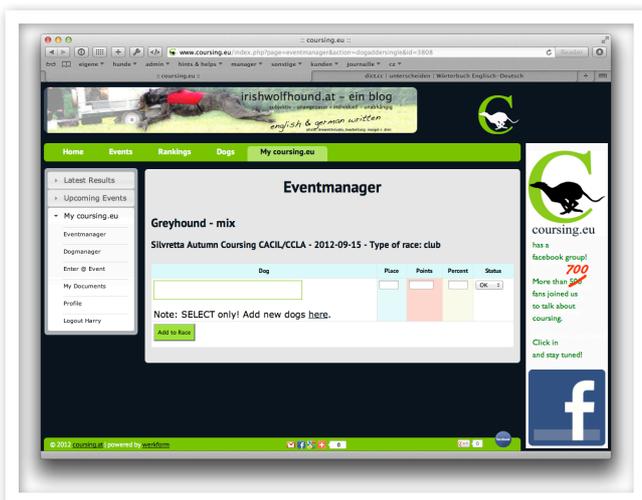


Add more dogs

will show you a list of dogs. Enter at least the place (1, 2, 3 ...) at the blue column in the row of the dog.

The columns for points and percent are optional. Add also the dogs who have not finished the race,

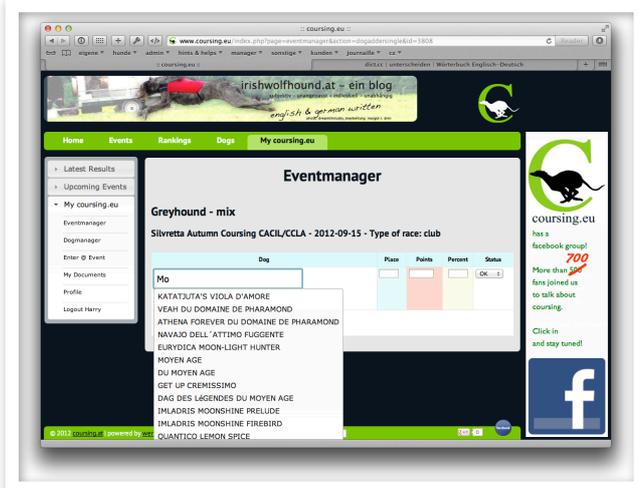




don't enter a place but set the status to **NR1/NR2** for dogs which did not finish the 1st or 2nd run. Select **DIS**, **50%** or **INJ** if the dog got disqualification, below 50% of points or was withdrawn because of injury. Click the „Add to race“ at the bottom of the list.

Add single dog

Use the auto-complete (type just 3 or 4 letters of the name), the columns are similar as described above.



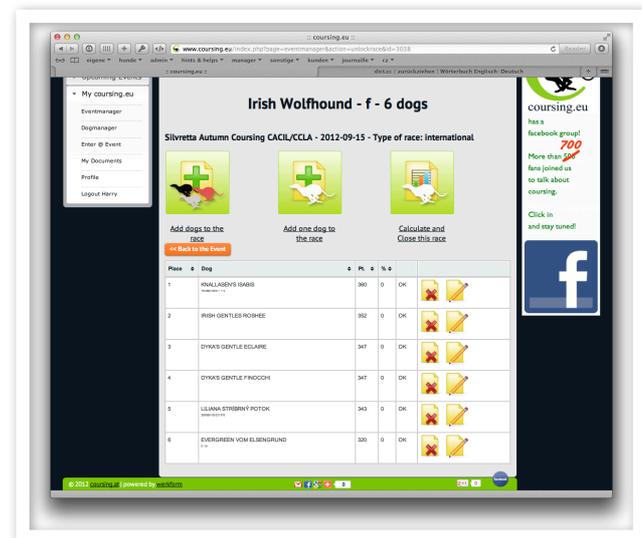
The PRE option

With the additional status **PREpared** you can add dogs to a race **before** it's over. With this feature you can build complete lists of participants for your catalogue or just for info about your event.

Note: if you close a race all dogs with the status **PRE** will be dropped out the list without warning.

Close the race

After adding all dogs the list should look like the screenshot left. You can correct the lines by clicking the pencil or delete a dog from the list by choose the red cross icon.



If you are satisfied with the list **close** the race. That means, that everything is done now and the results should be shown and the ranking-points (RPs) should be calculated.

Don't panic! Races could be re-opened at any time to correct wrong data!

Click on the **calculate** button, you will see that the race is now marked with a lock. This shows you that your work is done now.



Please add also other breeds, not only yours. A crowd-sourced system only works if everybody does more than his personal need.

